



In order to keep you informed of the latest information related to the Provider Portal, we have created an opt-in email mailing list for Providers of Subsidized Child Care Assistance. Please read below to learn more and join today!

Who is the mailing list for? All Child Care Providers who provide care to children who receive Subsidized Child Care Assistance (SCCA).

Why should I sign up? Learn about up-to-the-minute updates related to the Provider Portal, including maintenance alerts, process updates, policy changes, general reminders, etc. It's quick and easy to sign-up. Your email address will only be used to share official DCDEE and Provider Portal messages.

When should I sign up? We recommend that you join as soon as possible. This will be the primary method of communicating Provider Portal related news and information to Providers after the Provider Portal goes live. Although you may join at any time, we strongly recommend joining before May 31, 2016.

How do I join? Joining the email list is quick and easy! Simply send a blank email to: SCCAProviders-subscribe@lists.ncmail.net

- ⇒ Send the email from the email address that you want to join the email list
- ⇒ Send the email with a **BLANK** subject and body
- ⇒ You will get a **CONFIRMATION** email
- ⇒ Simply **REPLY** to this confirmation email

Frequently asked questions:

What do I do if I did not get the email confirmation message? Check your Spam or Junk mail folder for the confirmation if you do not see it in your Inbox. Check your internet connection and verify the email was sent to the correct address. Then, try again.

Who will see my email address? Your e-mail address will only be visible to the mailing list manager. It will not be shared with any third parties.

Can I unsubscribe at a later date? Yes, to unsubscribe simply send a blank email to: SCCAProviders-unsubscribe@lists.ncmail.net.